

HISTORIC LANDMARKS COMMISSION

October 8, 2015



**THE REGULAR MEETING WILL BE HELD AT 9:00 A.M. IN
CITY COUNCIL CHAMBERS
SUFFOLK CITY HALL**

**NOTE: IF YOU CANNOT ATTEND THIS MEETING, PLEASE CALL
THE DEPARTMENT OF PLANNING
BY 12:00 NOON, WEDNESDAY, October 7, 2015
514-4060**

**RANDY HICKS
CHAIRMAN**

**PREPARED BY THE CITY OF SUFFOLK
DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT**

DIVISION OF PLANNING

AGENDA
Historic Landmarks Commission Meeting
Thursday, October 8, 2015
9:00 a.m.

- I. Call to Order: Chairman
 - II. Roll Call
 - III. Approval of the Minutes
 - IV. New Business
 - A. **REQUEST FOR CERTIFICATE OF APPROPRIATENESS HC-2015-00020**, submitted by Vernon Perry, applicant and property owner, for change in materials for the repair or replacement of an existing metal shingle roof, windows, rear porch and associated exterior renovations of an existing structure located at 131 and 131 ½ Clay St. The affected property(s) is further identified as Zoning Map 34G18, Block (A) Parcel(s) 352, Suffolk Voting Borough, and is zoned CBD (Central Business District), and HC (Historic Conservation Overlay District).
 - V. Staff Reports
 - A. Enforcement Update
 - B. Administrative Approvals
 - VI. Adjournment
-
-



MINUTES
HISTORIC LANDMARKS COMMISSION

August 13, 2015

9:00 A.M.

The regular meeting of the Historic Landmarks Commission was held on Thursday, August 13, 2015, 9:00 a.m., in the Council Chambers of the City Hall, 442 W. Washington Street, Suffolk, Virginia, with the following persons present:

MEMBERS PRESENT:

Randy Hicks
Susan Coley
Merritt Draper
John Faircloth
Oliver Hobbs
Amy Stone

STAFF:

Nicole Ward, Current Planning Manager
Karla Williams, Associate City Attorney
Thomas Jordan, Planner II
Jillian Scott-Hale, Office Assistant II

MEMBERS ABSENT:

Walter Boyette
Edward King
Vivian Turner

The meeting was called to order by Chairman Hicks. The roll was called by Ms. Ward and the Chairman was informed that a quorum was present. The minutes of the previous meeting were approved as presented.

NEW BUSINESS

REQUEST FOR CERTIFICATE OF APPROPRIATENESS HC-2015-16, submitted by Dan E. Griffin, Architect, AIA, P.C., agent, on behalf of GHH Loudoun High, LLC, property owner, for change in materials for exterior renovations including painting and the replacement of windows and doors and associated trim for a commercial structure(s) located at 139 E. Washington Street. The affected property(s) are further identified as Zoning Map 34G18, Block (A) Parcel(s) 282*283, Suffolk Voting Borough, and are zoned CBD (Central Business District), and HC (Historic Conservation Overlay District).

The first item of business was introduced by the Chairman, followed by a staff report by Thomas Jordan, Planner II. Mr. Jordan stated the subject is a contributing commercial structure at 139 E. Washington Street, part of the 2002 East Washington Street District Expansion. The subject property is located in a mid-block location with a drive aisle on the west side, a private parking area on the east and a public parking lot to the south. The commercial building designed in a vernacular style is estimated to have been constructed between 1950-1965. The nomination form noted the one-story building features 5-course American Bond Brickwork and a flat roof. Mr. Jordan stated that the building which was originally constructed to serve as a service station was most recently utilized as a furniture store and has been vacant for several years. Mr. Jordan stated that the applicant proposal is renovating the existing one-story building into individual tenant spaces for commercial use.

Changes proposed to the exterior of the building include:

1. Installation of new storefront windows and a pair of raised panel entry doors with transom window;
2. Installation of custom raised panels above and below the storefront windows with PVC trim and crown molding on the storefront;

3. Installation of brick veneer on the front facade along the sidewalk level underneath the new storefront windows and raised panels;
4. Realignment of the angled facade (removing the side facing window) resulting in the interior structural column on the front building corner becoming externalized and adorning it with a decorative PVC wrap and a brick pilaster.
5. Installation of two (2) new raised panel entry doors on the side and rear of the building to provide access to the rear commercial units.
6. Removal of the existing window and overhead doors and closing the openings with concrete block with a brick veneer matching the existing brick.
7. Painting the exterior of the building with selections from the approved historic palette to include: masonry (Burton White – CW-710), trim (Bone Black – CW-175), and exterior doors (Geddy Gray – CW720). All paint selections are from the Pratt & Lambert Williamsburg Color Collection or color matched equivalent.

Mr. Jordan stated the application was reviewed in accordance with the commercial building design considerations in Chapter 6 of the Design Guidelines. The elements are as follows:

Historic mercantile display windows shall be preserved and rehabilitated at the street level to maintain the building's original appearance and to encourage street level retail uses to foster a pedestrian friendly environment. As proposed, the storefront windows will be reduced in size and trimmed in a manner that is out of character for a mid-century commercial building.

While the proposed storefront renovation will maintain the same number and general location of doors and windows on the building's front façade, the removal of original doors and windows shall be avoided. Mr. Jordan stated that if it is found that the original doors and windows are non-functional or damaged beyond repair the replacements shall be similar in style to maintain the original look and character of the mid-century commercial building.

Large single sheets of glass with sleek aluminum framing characterizes entry doors and display windows from this time period. The windows and doors located on the side of the building are less prominent features and may be removed and modified without impacting the historic character of the building. Mr. Jordan stated that removal of the side and rear windows and bay doors will facilitate the reuse of this vacant and underutilized building by allowing greater flexibility and use of interior space by retail or commercial office uses. It is recommended existing windows be maintained or new windows introduced to allow natural light to enter the building as typically found in commercial buildings from this time period. Generally, doors on secondary facades tend to be simpler and more utilitarian. However, the side door will serve to provide primary customer access to the rear commercial unit. Therefore, a door which is more consistent with the buildings mid-century architecture should be utilized.

The preservation and rehabilitation of the existing façade is specifically listed as a goal, in the Design Guidelines, of achieving the primary objective of maintaining the urban character of the Historic Urban Core. The arrangement, style, and materials of the façade all play an important role in defining the character of a building.

The building currently features an angled front which was a common feature in post-war storefronts. Angled fronts provided additional display and a small exterior lobby. With this design the storefront would usually angle towards the asymmetrical entrance door, to direct customers into the store. While the proposed renovations to the storefront are tastefully

executed and successfully compliment the design, character, scale, material, and detailing of the adjacent historic buildings constructed in the late-nineteenth and early-twentieth century, it is at the expense of damaging the original historic character of this mid-century commercial building. As proposed, the storefront modifications are significant enough to negatively affect the contributing status of this commercial building.

Mr. Jordan stated that the historic urban core contains a variety of historic buildings from different periods and together these buildings form a classic downtown street character.

Chapter 6 of the Design Guidelines provides a list of goals which should be implemented to maintain the urban character of the Historic Urban Core. Three of the goals are directly related to the proposed building modification in this application: 1) Preservation of the established urban character, 2) Preservation of the mixture of historic building types, and 3) Rehabilitation of historic building facades.

Based on the design provided by the applicant, the proposed exterior modifications on the rear of the existing commercial building minimally impact the character of the commercial building and allow this underutilized building to be readapted into modern commercial spaces. Therefore, the rear alterations may be found to be in keeping with and further the

intent of the district and further the historic preservation efforts of the City of Suffolk as recognized in the Unified Development Ordinance and Suffolk Historic Design Guidelines.

Based on the above findings-of-fact, staff recommended approval of the six conditions listed in the staff report.

Mr. Jordan stated that in regard to the request to renovate the front building facade, the proposed renovations are not appropriate for the period of significance for this mid-century commercial building. Furthermore, implementation of this proposal will damage the original historic character of this commercial building and may negatively impact its contributing status to the historic district, and is therefore inconsistent with the Historic District Guidelines. Mr. Jordan stated that staff cannot support the proposed storefront renovations at this time and therefore recommended the storefront improvements be denied. Should the Commission want, action on the request to renovate the front building facade may be continued to provide additional time for the applicant to address conflicts with the design considerations as outlined in the staff report and specified in the adopted Design Guidelines.

The public hearing was opened.

Speaking in favor of the request was Dan Griffin, architect. Mr. Griffin stated that he took on the project to improve the service station appearance of the building. Mr. Griffin stated that they look forward to starting on the work soon and asked the Commission to approve the application as submitted.

Speaking in favor of the request was George Haley, property owner. Mr. Haley stated that his goal is to make the building more cosmetically appealing. Mr. Haley stated that he will follow the recommendations however the Commission voted, but would really appreciate it if the application was approved as submitted. Mr. Haley stated that 1/3 of the building has

already been leased and look forward to leasing the remainder of the building to a reputable business once the work has been completed.

Speaking in favor was Jim Woodward, 153 East Washington Street. Mr. Woodward provided some history on the property. Mr. Woodward stated that he would like to see the renovations to the structure.

There being no more speakers in favor or in opposition, the public hearing was closed.

After discussion by the Commission, Commissioner Faircloth made a motion to approve the request as proposed by the applicant. After discussion of the motion, Commissioner Faircloth made a substitute motion, seconded by Commissioner Draper, to approve the request as proposed by the applicant with the conditions included in the staff report with the following modifications:

- a) To exclude the words “the side and rear of” from condition number 1; and
- b) To delete condition number 2 in its entirety.

The motion was approved by a recorded vote of 6-0.

New Business: Enforcement Update

Donald Bennett, (Planning & Community Development) gave an update on the enforcement actions taken by Community Development for the following properties:

118 Pinner Street – property owner fined \$500.00, structure sold

There being no further business, the meeting was adjourned at 9:40 a.m.

HISTORIC LANDMARKS COMMISSION



August 13, 2015

Motion: Faircloth

2nd: Draper

TO: Approve w/
conditions and
modifications
noted

| COMMISSIONERS | ATTENDANCE | | HC-2015-16 | | | | | | | |
|-----------------|------------|--------|------------|----|--|--|--|--|--|--|
| | | | VOTE: 6-0 | | | | | | | |
| | PRESENT | ABSENT | YES | NO | | | | | | |
| Boyette, Walter | | X | | | | | | | | |
| Coley, Susan M. | X | | X | | | | | | | |
| Draper, Merritt | X | | X | | | | | | | |
| Faircloth, John | X | | X | | | | | | | |
| Hicks, Randy | X | | X | | | | | | | |
| Hobbs, Oliver | X | | X | | | | | | | |
| King, Edward L. | | X | | | | | | | | |
| Stone, Amy | X | | X | | | | | | | |
| Turner, Vivian | | X | | | | | | | | |



CITY OF SUFFOLK

442 W. WASHINGTON ST., P.O. BOX 1858, SUFFOLK, VIRGINIA 23439-1858
PHONE: (757) 514-4060 FAX: (757) 514-4099

DEPARTMENT OF
PLANNING & COMMUNITY DEVELOPMENT

Division of Planning

To: Historic Landmarks Commission

From: Thomas Jordan, Planner II

Date: October 8, 2015

Subject: **REQUEST FOR CERTIFICATE OF APPROPRIATENESS HC-2015-00020**, submitted by Vernon Perry, applicant and property owner, for change in materials for the repair or replacement of an existing standing seam metal roof, windows, rear porch and associated exterior renovations of an existing structure located at 131 and 131 ½ Clay St. The affected property(s) is further identified as Zoning Map 34G18, Block (A) Parcel(s) 352, Suffolk Voting Borough, and is zoned CBD (Central Business District), and HC (Historic Conservation Overlay District).

STAFF REPORT

Overview off the Subject Property and Surrounding Area

The structure located at 131 and 131 ½ Clay Street was included in the district as part of the East Washington Street District expansion (2002). The two and a half story Queen Anne style dwelling was constructed between 1895 and 1910. The contributing dwelling is 2-bays wide and features a turret with a three-sided bay on the façade. The front door entry features a fan-light, 1-light sidelights and transom. The front door is flanked by a pair of 2/2 windows. The full-width front porch utilizes square-edged wood balusters. The roof features cornice returns and scroll-sawn eave brackets. The building has been converted to a duplex. The building has a two-story rear ell and the windows in the second story have been replaced.

Case History

No previous Certificates of Appropriateness have been issued for the property.

Proposed Action

The applicant is requesting approval to perform exterior alterations to 131 and 131 ½ Clay Street. In April 2015, the building suffered fire damage on the side and rear resulting in the

destruction of the majority of the roof, enclosed second story porch/open-sided deck and three (3) second story windows. The scope of the alterations include:

1. Replacement of the three (3) windows on the side and rear of the building.
2. Change in roofing materials from the previous standing seam metal roof to an asphalt shingle roof.
3. Replacement of the vinyl siding on the sides and rear of the building.

Public Notice

Public notice of this meeting was published in the newspaper and notices were mailed to adjacent property owners.

Applicable Regulations and Analysis

A. Unified Development Ordinance

1. Section 31-413(f)(1), Certificate of Appropriateness: Where exterior appearance of any structure as viewed from any street or public way is involved, the Zoning Administrator shall issue no permit for erection, alteration, or improvement unless and until a Certificate of Appropriateness has been issued.
2. Section 31-413(g)(2), General Considerations
 - A. The compatibility with the design, development standards and criteria as included in the City's adopted Historic District Design Guidelines.
 - C. The historical or architectural value and significance of the building, structure or appurtenant element and its relationship to the historic or architectural value of the area in which it is proposed to be located.
 - E. The compatibility of planned improvements and renovations with the architectural and historic quality, character, and scale of the historic buildings in the City of Suffolk.
- b. Section 31-413(g)(7), Approval of Major Action by the HLC: (v) Any alteration to exterior materials or color of materials

B. Suffolk Historic District Design Guidelines

1. Chapter 1, Section E, Categories of Significance with the Historic Conservation Overlay District, Contributing Structures: Historic or non-historic structures contribute to the overall historic character of the historic district through the compatibility of their design, character, scale, material, and detailing. They are not, however, significant enough to be designated as landmarks.
2. Chapter 1, Section F, Goals with the Historic Conservation Overlay District:
 - Continued use of historic buildings
 - Appropriate design of additions and alterations for buildings

3. Chapter 2, Section E, Certificate of Appropriateness: A Certificate of Appropriateness is similar to a building permit in that it is required whenever the exterior appearance of any structure in the Historic Conservation Overlay District, as viewed from any street or public way, is erected, altered, or improved.
4. Chapter 4, Section C, Window Openings: Windows are a major character and style-determining feature of an historic building. It is very important that the windows of an historic building be preserved where possible to maintain their size and details.
5. Chapter 4, Section C.3 Guidelines for Window Preservation: Maintain Original Windows: Maintain original windows by patching, splicing, consolidating or otherwise reinforcing the wooden members. Wood that appears to be in bad condition because of peeling paint or separated joints often can be repaired. Uncover and repair covered-up windows and reinstall windows where they have been blocked in. If the window is no longer needed, the glass should be retained and the back side frosted, screened, covered with dark painted plywood on the inside, or shuttered so that it appears from the outside to be in use. If repair of an original window is necessary, repair only the deteriorated element to match the original in size, composition, material, dimension, and detail by patching, splicing, consolidating, or otherwise reinforcing the deteriorated section. The removal of historic materials shall be avoided.
6. Chapter 4, Section C.3 Guidelines for Window Preservation: Avoid Replacing Original Windows: Replace windows only when they are missing or beyond repair. Reconstruction should be based on physical evidence or old photographs, when available. Replacement windows should be designated to match the original in appearance, detail, material, profile, and overall size as closely as possible. Do not use inappropriate materials or finishes that radically change the sash, depth of reveal, muntin configuration, the reflective quality or color of the glazing, or the appearance of the frame.
7. Chapter 4, Section H.2 Guidelines for Synthetic Siding: Vinyl Siding is not acceptable as a substitute siding material.
8. Chapter 5, Section I.1 Roof Design: Roof designs vary considerably within the Historic Conservation Overlay District and are one of the key character defining elements of the style of the house. The type of roof covering is also important in defining the character, formality, stature, and texture of the house and the street. Consequently, historic roofing materials should be preserved and maintained.
9. Chapter 5, Section I.4 Preserve Historic Roof Materials: Preserve Historic Roof Materials When replacing a roof, match original materials as closely as possible. Avoid, for example, replacing a standing seam metal roof with asphalt shingles, as this would dramatically alter the building's appearance.

Staff Analysis

Renovations proposed to the exterior of the building include: replacement of the previous standing seam metal roof, replacement of the three (3) side and rear windows, and partial replacement of the exterior vinyl siding.

Roofs

Roof designs are one of the key character defining elements of the style of a house. The type of roof covering is also important in defining the character of the building, therefore historic roofing materials should be preserved and maintained. The applicant intends to replace the standing seam metal roof which was damaged by fire with an asphalt shingle roof. The applicant has provided pictures of the original wood shingle roof which was underneath the standing seam metal roof. In urban areas as early as the 18th century, it was common to replace or cover wooden roofs with more fire resistant materials such as metal. Therefore, restoration of a later roof material would have a valid precedent. Cost and maintenance considerations may motivate a request for the substitution of a material different in appearance from the original. However, on roofs with a high degree of visibility, patterning, and/or texture, the substitution may seriously alter the architectural character of the building.

The dimensional asphalt shingle selected by the applicant intends to replicate the original wood shingle. If an asphalt shingle replacement roof is deemed appropriate, the applicant should select an asphalt shingle color that more closely resembles a weathered wood shingle. The metal roof on the turret, which rises from the projecting bay, is proposed to remain in place.

As proposed, the dramatic change in appearance between the metal roof on the turret and the proposed asphalt shingle roof on the main body of the house could have a substantial negative effect on the character of the historic building. Given the visibility of the roof and the unique turret element, a consistent roofing material should be utilized on both areas. The roof on the turret appears fully intact and was not damaged by the fire; accordingly the metal on the turret roof should not be disturbed. Therefore, the roof on the main body of the house should be standing seam metal to match the original in appearance as opposed to the proposed asphalt dimensional shingle product.

Windows

Windows are a major character and style-determining feature of an historic building. It is very important that the windows of a historic building be preserved where possible to maintain their size and details. The three (3) previous windows which the applicant is seeking to replace were destroyed by fire. Replacement windows should be selected to match the original in appearance, detail, material, profile, and overall size as closely as possible. When replacement is justified, the Historic District Design Guidelines support the use of wood, metal clad, or vinyl clad replacement windows and match the original windows being replaced.

The first story of the house generally has the original 2/2 windows. The second floor features 9/9 on the front and side. Several other windows are utilized in the house including 8/8, 6/6, 4/4, including one of the destroyed windows which utilized a diamond pattern grill. The three (3) destroyed windows were located in the side and rear of the dwelling and were divided light 8/8

and diamond pattern. The pattern of the other fire damaged window is unknown. The multiple window styles reflect the additions and alterations made to the house in the last century. The applicant has selected an aluminum clad wood window with simulated divided light grill for the three replacement windows. The proposed window is designed to match the original in general appearance, detail, size, profile, and trim and is conformance with the historic district design guidelines for replacement windows. The most appropriate divided light pattern for the windows would be a 6/6 or 8/8.

Siding

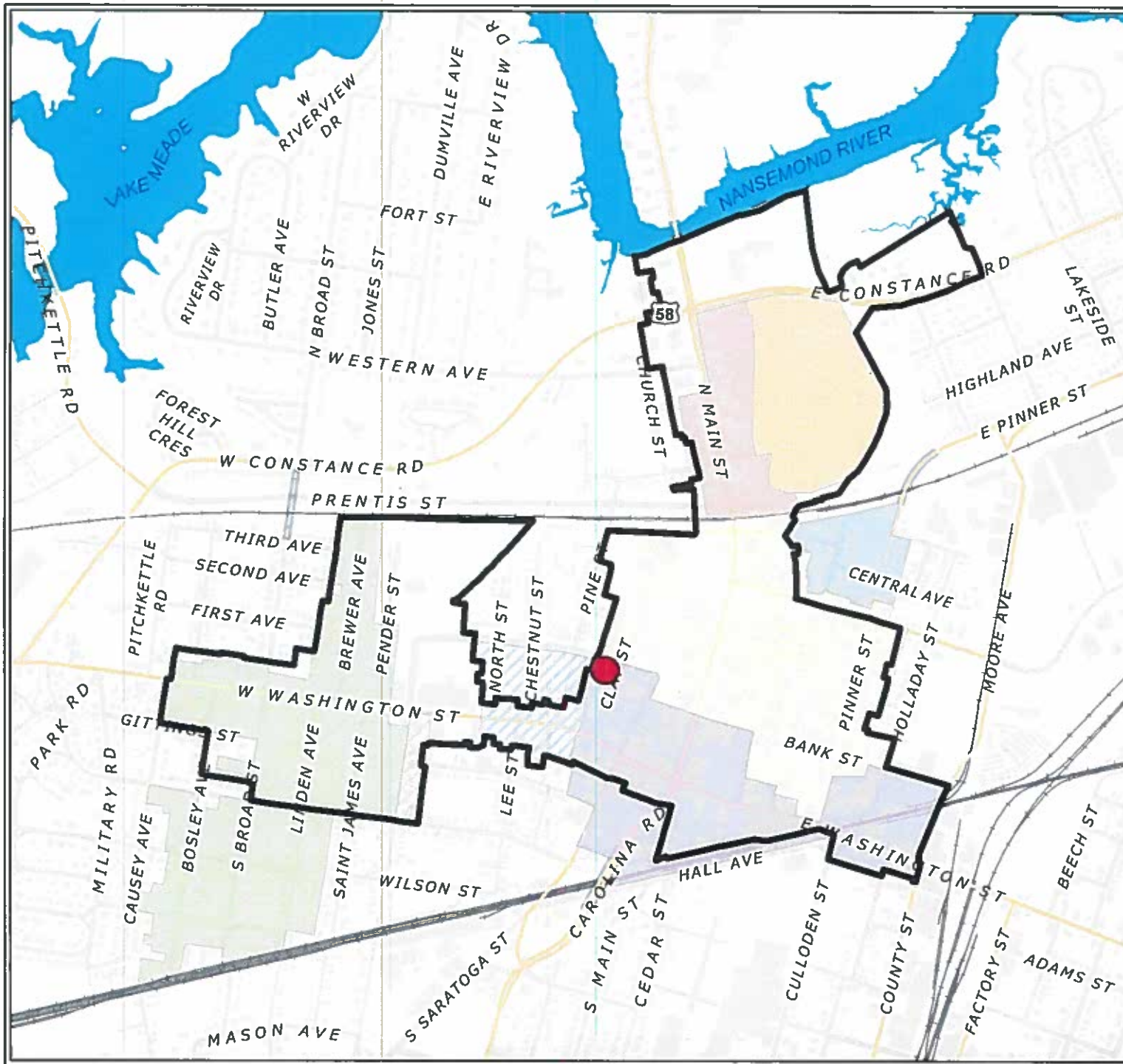
Generally, the use of replacement vinyl is discouraged in the historic district. The existing structure was covered in vinyl siding prior to its inclusion in the historic district. While the majority of the vinyl siding remains intact the applicant is seeking to replace the fire damaged siding which is located on side and rear of the dwelling. The vinyl siding should be a like-kind replacement in regard to design, profile, size, texture, and color.

Summary and Recommendations

As proposed, the request to install asphalt shingles on the main body of house could have a substantial negative effect on the character of this historic building and the district as a whole. Therefore, the roof on the main body of the house should utilize standing seam metal as opposed to the proposed asphalt dimensional shingle to provide a consistent roof material on the historic dwelling. Therefore, staff recommends **denial** of the proposed change in roof materials.

Based on the information provided by the applicant, the proposed change in window and siding materials for the exterior repair, replacement, and renovation an existing structure located at 131 and 131 ½ Street, is in keeping with and furthers the historic preservation efforts of the City of Suffolk as recognized in the Unified Development Ordinance and Suffolk Historic Design Guidelines. Therefore, based on the above findings-of-fact, staff recommends **approval** of the following actions/conditions:

1. The replacement roof on the main structure shall utilize standing seam metal
2. Replacement vinyl siding shall match the existing vinyl siding in regard to design, profile, size, texture, and color.
3. Replacement window(s) shall be a Pella 450 ProLine cladwood window (or comparable) and match the original window(s) in appearance, detail, material, profile, and size utilizing a divided light or simulated divided lite in an 6/6 or 8/8 pattern.
4. No further exterior improvements shall be permitted without the issuance of a Certificate of Appropriateness.
5. All required permits shall be obtained from the Community Development Division.



Suffolk

Historic & Cultural Overlay District & National Register Historic Districts

HC20-15

Legend

- Suffolk Historic & Cultural Conservation Overlay
- National Register Historic Districts**
 - Original Suffolk District (1987)
 - North Main Street District Extension (1998)
 - East Washington Street District (2002)
 - West End District (2004)
 - West End District Expansion (2004)
 - Suffolk District Expansion (2004)
 - Suffolk District Expansion (2004)
 - Cedar Hill District (2006)

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The City of Suffolk assumes no liability either for any errors, omissions or inaccuracies in the information provided regardless of the cause of such or for any decisions made, action taken, or action not taken by the user in reliance upon any maps or information provided herein.

Permit and Zoning information has been attempted to provide a general representation of the City of Suffolk's Zoning Map. The boundaries of any part of the map have been adjusted to provide a more visually pleasing presentation. Users should refer to the official Zoning Map for the legal boundary location and perimeter of any mapped area.

Aerial Photography captured March 2005. A limited area of the City was not shown in March of 2005. The map up-to-date photography available was used to capture surrounding information.



1:12,000
1 inch = 1,000 feet

City of Suffolk Department of
Planning & Community Development
Updated 9/28/2015

Suffolk
VERMONT
It's a good time to be in Suffolk

HC20-15 ZONING / LAND USE MAP



RECONNAISSANCE LEVEL SURVEY REPORT

DEPARTMENT OF HISTORIC RESOURCE
RECONNAISSANCE SURVEY FORM

DHR Identification Number: 133-0072-0225

Other DHR Number: Property Date(s) 1895-1910

| | |
|------------------------------|-------------------|
| PROPERTY NAMES | EXPLANATION |
| House, 131-131.5 Clay Street | Function/Location |

County/Independent City: Suffolk
State: Virginia
Magisterial District: Tax Parcel:

USGS Quad Map Name: SUFFOLK

UTMs of Boundary:
Enter UTM:

Restrict location and UTM data? N

ADDRESSES

| | | |
|-----------|-------------------|-------------|
| Number | Thoroughfare Name | Explanation |
| 31 -131.5 | Clay Street | Current |

Locality: Town/Village/Hamlet: Suffolk

Name of National Register Historic District:
Suffolk Historic District

Name of DHR Eligible Historic District:

Name of Local Historic District:

Physical Character of General Surroundings: City

Site Description/Notable Landscape Features:
This dwelling sits on a sloping lot fronting close to the street. A brick retaining wall, several courses in height, is placed at the front of the property.

Ownership: Private NR Resource Type: Building

WUZITS

| Seq. # | # of | Wuzit Types | Historic? |
|--------|------|-----------------|-----------|
| 1.0 | 1 | Single Dwelling | Historic |

TOTAL: 1
Historic: 1
Non-Historic: 0

PRIMARY RESOURCE EXTERIOR COMPONENT DESCRIPTION

| Component | # | Comp Type/Form | Material | Material Treatment |
|-------------------|---|-------------------|----------|--------------------|
| Chimney | 1 | Interior end | Brick | Corbeled Cap |
| Door(s) | 1 | Single Leaf | Wood | Paneled w/ lights |
| Foundation | 0 | Piers | Brick | Stretcher Bond |
| Porch | 1 | 1-story, 3-bay | Wood | Posts, Square |
| Roof | 0 | Gable: Side | Metal | Standing Seam |
| Structural System | 0 | Frame | Wood | Siding, Vinyl |
| Window(s) | 4 | Sash, double-hung | Wood | 6/6 |
| Window(s) | 2 | Sash, double-hung | Wood | 2/2 |

INDIVIDUAL RESOURCE INFORMATION

SEQUENCE NUMBER: 1.0 WUZIT: Single Dwelling

Primary Resource? Yes

Estimated Date of Construction: 1895-1910

Source of Date: Site Visit

Architectural Style: Queen Anne

Description:

This house features a turret with a three-sided bay on the facade. The building is two bays wide with a fanlight in the paneled door. The entry contains 1-light sidelights and transom. It is flanked by a paired 2/2 windows. The porch with a half-hipped roof covers the full width of the facade. The porch balusters are square-edged wood. The roof features cornice returns and scroll-sawn eave brackets.

Condition: Good-Fair

Threats to Resource: None Known

Additions/Alterations Description:

This building has been converted to a multiple dwelling. The building has a two-story rear ell and the windows on the second story have been replaced.

Number of Stories: 2.5

Interior Plan Type:

Accessed? No

Interior Description:

Relationship of Secondary Resources to Property:

HR Historic Context: Architecture/Community Planning
Domestic

Significance Statement:

This property is contributing to the period of significance for the Suffolk Historic District. It is typical in design and form to other Queen Anne-style dwellings that were constructed in Suffolk during the last quarter of the 19th century.

GRAPHIC DOCUMENTATION

| Medium | Medium ID # | Frames | Date |
|----------------|-------------|---------|-----------|
| &W 35mm Photos | 19508 | 17 - 18 | 2/ 8/2001 |

HC20-15

BIBLIOGRAPHIC DATA

CULTURAL RESOURCE MANAGEMENT EVENTS

Date: 2/ 8/2001

Cultural Resource Management Event: Reconnaissance: Cost-Share

Organization or Person: JJB/AMD/ALM: EHT Traceries

ID # Associated with Event: 133-0072-0225

CRM Event Notes or Comments:

Date: 12/ /2001

Cultural Resource Management Event: NRHP Listing Addendum

Organization or Person: TRACERIES

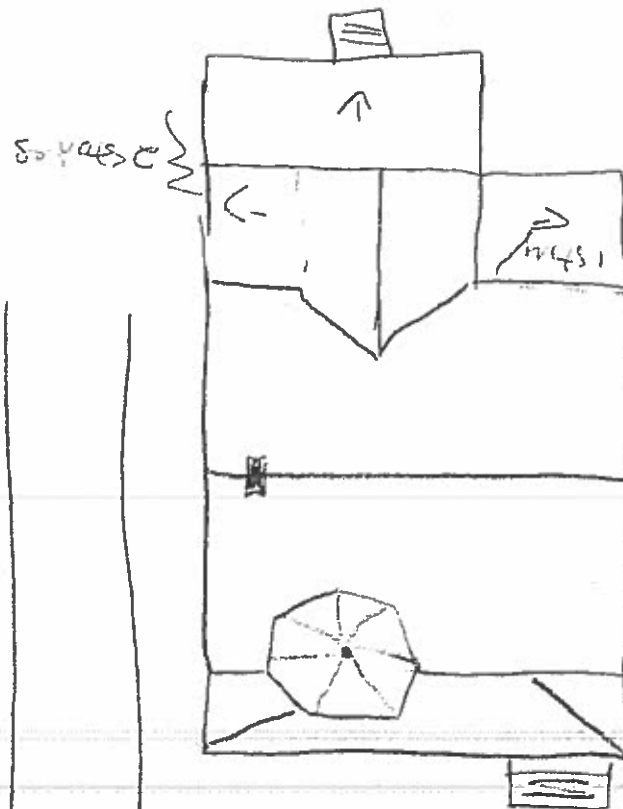
ID # Associated with Event: 133-0072

CRM Event Notes or Comments:

MAILING ADDRESS

Surveyor's Notes:

029

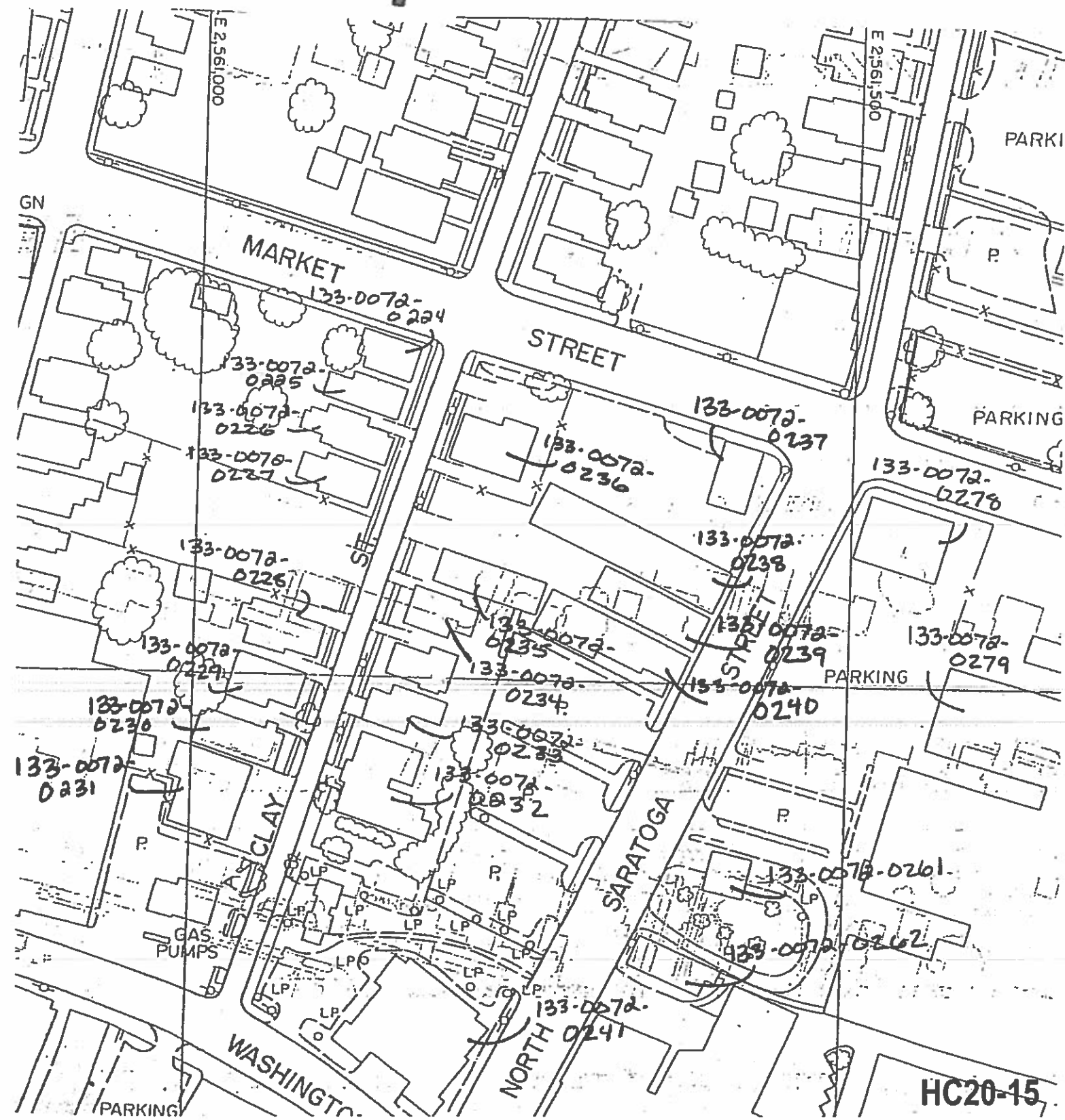


CLAY

131-131 1/2 Clay Street

133-0072-0.225

SUFFOLK HISTORIC DISTRICT
CITY OF SUFFOLK, VIRGINIA





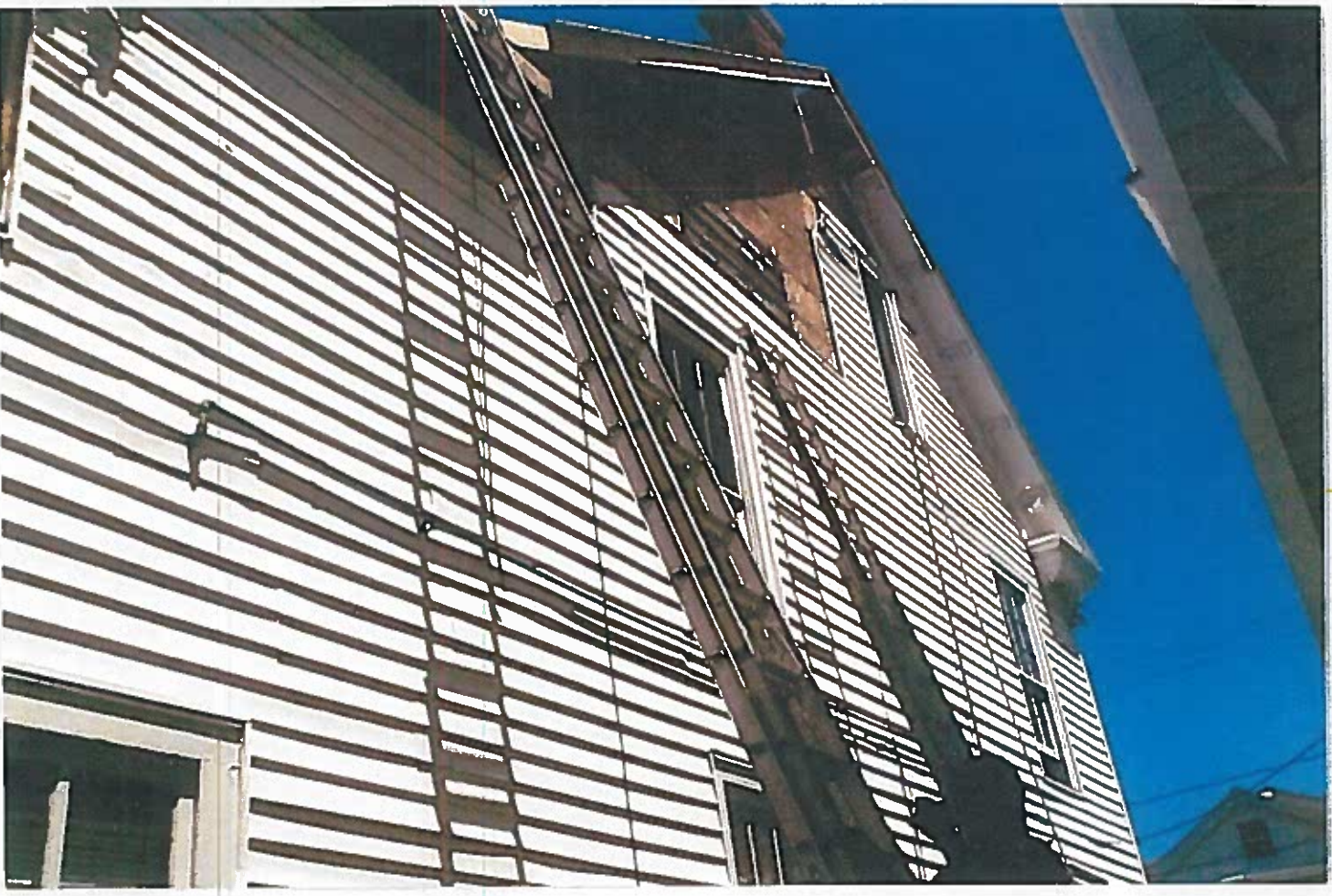
HC20-15

131 Clay Street



12/24/2012





HC20-15

OMZR130A

LOWE'S HOME CENTERS, LLC
SFV 1126

PAGE: 1

SHINGLES

PROJECT ESTIMATE

CONTACT: PERRY, VERNON
CUST #: 108012160SALESPERSON: SMITH, SCOTT
SALES #: 1914011

DATE ESTIMATED: 07/27/15

PROJECT NUMBER: 446174402

| QTY | ITEM # | ITEM DESCRIPTION | VEND PART # | PRICE |
|------------------|--------|---------------------|-------------|--------|
| 30 | 663941 | TIMBERLINE NS SLATE | 0600750 | 739.80 |
| TOTAL FOR ITEMS | | | | 739.80 |
| FREIGHT CHARGES | | | | 0.00 |
| DELIVERY CHARGES | | | | 0.00 |
| TAX AMOUNT | | | | 44.39 |
| TOTAL ESTIMATE | | | | 784.19 |

This Quote is valid until 08/26/15.

MANAGER SIGNATURE

DATE

THIS ESTIMATE IS NOT VALID WITHOUT MANAGER'S SIGNATURE.
THIS IS AN ESTIMATE ONLY. DELIVERY OF ALL MATERIALS CONTAINED IN THIS
ESTIMATE ARE SUBJECT TO AVAILABILITY FROM THE MANUFACTURER OR SUPPLIER.
QUANTITY, EXTENSION, OR ADDITION ERRORS SUBJECT TO CORRECTION. CREDIT
TERMS SUBJECT TO APPROVAL BY LOWES CREDIT DEPARTMENT.

LOWES IS A SUPPLIER OF MATERIALS ONLY. LOWES DOES NOT ENGAGE IN THE PRACTICE
OF ENGINEERING, ARCHITECTURE, OR GENERAL CONTRACTING. LOWES DOES NOT ASSUME
ANY RESPONSIBILITY FOR DESIGN, ENGINEERING, OR CONSTRUCTION; FOR THE
SELECTION OR CHOICE OF MATERIALS FOR A GENERAL OR SPECIFIC USE; FOR
QUANTITIES OR SIZING OF MATERIALS; FOR THE USE OR INSTALLATION OF MATERIALS;
OR FOR COMPLIANCE WITH ANY BUILDING CODE OR STANDARD OF WORKMANSHIP.



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PLANNING

HC20-15

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Date: 08/10/2015

LOWE'S HOME CENTERS, LLC #2806
701 NORTH ACADEMY BOULEVARD
COLORADO SPRINGS, CO 80909-8306
USA
(719) 313-4650



Project #: 449894450 Description: Virginia
Customer Name: VERNON PERRY
Customer Phone: (719) 645-2306
Customer Address: P O BOX 2019
COLORADO SPRINGS,
CO 80901
USA

RECEIVED

AUG 25 2015

PLANNING

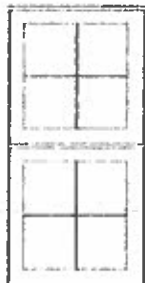
Line Item
Frame Size

Product Code
Description

Unit Price Quantity Total Price

0001

Single Unit



Manufacturer: Pella Windows & Patio Doors

Division: Millwork

Product: Windows

Type: Double Hungs

Manufacturer: Pella Windows & Patio Doors

Material: Aluminum Clad Wood

Frame: Aluminum Clad Wood Frame

Energy Star (R) Qualified Products Only: No - I would like to view all available product offering.

Product Family: Full Frame Pella Products

Product Configuration: Single Unit

Room Location: Other 1

Opening Type: Rough

Actual Frame Size Width: 23 1/4-in

Actual Frame Size Height: 47 1/4-in

Fits Opening Width: 24-in

Fits Opening Height: 48-in

Exterior Color: White

Exterior Paint Grade: Standard EnduraClad

Jambliner: Standard Jambliner

Wood Type: Pine - Standard

Interior Finish: Unfinished-ready for site finishing

Sash Lock: Standard

Sash Lifts: No

Hardware Finish: White

Glazing: Advanced Low E Glass

Tempered Glass: No

High Altitude: No

Gas Filled: Argon

Sash Style: Even

\$451.23

\$451.23

HC20-15

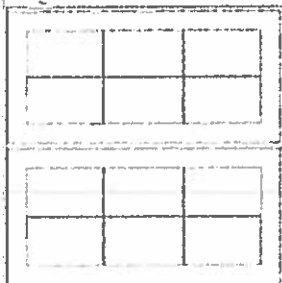
Grid Type: Simulated-Divided-Light Grilles
 Interior Grid Color: Unfinished Wood
 Exterior Grid Color: White
 Grid Style: Traditional
 Grid Location: Top and Bottom Sash
 Lite Pattern: 2W2H
 Fiberglass Insect Screen: Full Screen
 Screen Color: White
 Screen Mesh: InView
 Attachment Method: Nail Fin
 Attachment Method Application: Factory Applied
 Actual Wall Depth: 4 9/16-in
 Wall Depth Application: Factory Applied
 Series: 450 ProLine
 Will This Product Be Installed By Lowe's (R)?: Not Installed
 By Lowe's (R)
 Is This A Remake?: No
 Lead Time: 24
 Item Number: 197887

***This price reflects a 15% Off Promotion on SOS Pella (R)
 Windows & Patio Doors - 08/05/15 to 08/18/15 ***

This quote is good 08/05/15 to 08/18/15.

0002

Single Unit



Manufacturer: Pella Windows & Patio Doors

Division: Millwork
 Product: Windows
 Type: Double Hungs
 Manufacturer: Pella Windows & Patio Doors
 Material: Aluminum Clad Wood
 Frame: Aluminum Clad Wood Frame
 Energy Star (R) Qualified Products Only: No - I would like to
 view all available product offering.
 Product Family: Full Frame Pella Products
 Product Configuration: Single Unit
 Room Location: Other 1
 Opening Type: Rough
 Actual Frame Size Width: 35 1/4-in
 Actual Frame Size Height: 35 1/4-in
 Fits Opening Width: 36-in
 Fits Opening Height: 36-in
 Exterior Color: White
 Exterior Paint Grade: Standard EnduraClad
 Jambliner: Standard Jambliner
 Wood Type: Pine - Standard
 Interior Finish: Unfinished-ready for site finishing
 Sash Lock: Standard
 Sash Lifts: No
 Hardware Finish: White
 Glazing: Advanced Low E Glass
 Tempered Glass: No
 High Altitude: No
 Gas Filled: Argon
 Sash Style: Even

\$512.88

1

\$512.88

HC20-15

Grid Type: Simulated-Divided-Light Grilles
Interior Grid Color: Unfinished Wood
Exterior Grid Color: White
Grid Style: Traditional
Grid Location: Top and Bottom Sash
Lite Pattern: 3W2H
Fiberglass Insect Screen: Full Screen
Screen Color: White
Screen Mesh: InView
Attachment Method: Nail Fin
Attachment Method Application: Factory Applied
Actual Wall Depth: 4 9/16-in
Wall Depth Application: Factory Applied
Series: 450 ProLine
Will This Product Be Installed By Lowe's (R)?: Not Installed
By Lowe's (R)
Is This A Remake?: No
Lead Time: 24
Item Number: 197887

***This price reflects a 15% Off Promotion on SOS Pella (R)
Windows & Patio Doors - 08/05/15 to 08/18/15***

This quote is good 08/05/15 to 08/18/15.

Project Total: \$964.11

Salesperson: MARK FAUCETT (S2806M13)

Accepted by: _____

Date: 08/10/2015

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This Millwork Quote is valid until 8/16/2015. This is an estimate only. This estimate does not include tax or delivery charges. Delivery of all materials contained in this estimate are subject to availability from the manufacturer or supplier. All the above quantities, dimensions, specifications and accessories have been verified and accepted.



HISTORIC CONSERVATION OVERLAY DISTRICT
GENERAL CERTIFICATE OF APPROPRIATENESS

Application Number: HC-2015-019AD

**THIS CERTIFICATE MUST BE POSTED IN A VISIBLE LOCATION
ON THE PREMISES**

This is to certify that the structure located at the following location has met the requirements of Section 31-413(f)(1) of the Unified Development Ordinance:

Property Address: 105 Brewer Avenue

Property Owner: Mark Campbell and Janet Gurwell

Property Owner's Address: 105 Brewer Avenue, Suffolk, VA. 23434

Property Tax Map Identification: 34G17(2)A*6

Property Zoning: RM, Residential Medium Density and HC, Historic Corridor Overlay

The following action/conditions are approved:

1. Like-kind replacement of the existing deteriorated front porch with new tongue and groove wood floor boards.
2. The porch floorboards shall be primed and painted with Everard Verdigris (CW509) from the approved historic district color palette.
3. No further exterior improvements permitted without the issuance of a Certificate of Appropriateness.
4. All required permits shall be obtained from the Community Development Division.

THIS CERTIFICATE IS VALID FOR SIX (6) MONTHS. THE APPROVED ACTION(S) MUST COMMENCE WITHIN SIX (6) MONTHS, OTHERWISE A REQUEST FOR AN EXTENSION MUST BE APPLIED FOR AND GRANTED BY THE HISTORIC LANDMARKS COMMISSION OR THE ADMINISTRATOR BEFORE SUCH ACTION CAN COMMENCE.

Signed:

Patricia Southard
(Zoning Administrator)

Date:

9/17/15

Signed:

[Signature]
(HLC Secretary)

Date:

9/17/15



HISTORIC CONSERVATION OVERLAY DISTRICT GENERAL CERTIFICATE OF APPROPRIATENESS

Application Number: HC-2015-21AD

THIS CERTIFICATE MUST BE POSTED IN A VISIBLE LOCATION ON THE PREMISES

This is to certify that the structure located at the following location has met the requirements of Section 31-413(f)(1) of the Unified Development Ordinance:

Property Address: 239 W. Washington Street

Property Owner: N & N Land Company, LLC. c/o Ralph Nahra

Property Owner's Address: 3720 Redwood Farm Drive, Virginia Beach, VA. 23452

Property Zoning Map Identification: 34G17(A)*160

Property Zoning: CBD, Central Business and HC, Historic Conservation Overlay Districts

The following action/conditions are approved:

1. Construct a 38' x 8' structure to shelter the proposed outdoor BBQ smokers.
2. The open-sided wood frame accessory shelter building will be located behind the main commercial building with a 6' privacy fence enclosure. The structure will feature a shed roof design (8' maximum height) with GAF Timberline Series (Architectural - Dimensional) shingles, or equivalent, and be a shade of brown or gray. The open-sided structure will be wrapped on the front and sides with a chain link mesh (with access gate) and utilize sheet metal on the rear to reflect the smoker heat.
3. The existing unfinished wood picket fence along the public sidewalk and the 6' existing unfinished wooden privacy fence enclosing the rear of the outdoor dining area will be painted white.
4. The wall sign shall be constructed of wood or metal (painted black and white) and the fittings should penetrate mortar joints rather than brick.
5. Any additional exterior improvements shall require a Certificate of Appropriateness.
6. All required permits shall be obtained from the Community Development Division.

THIS CERTIFICATE IS VALID FOR SIX (6) MONTHS. THE APPROVED ACTION(S) MUST COMMENCE WITHIN SIX (6) MONTHS, OTHERWISE A REQUEST FOR AN EXTENSION MUST BE APPLIED FOR AND GRANTED BY THE HISTORIC LANDMARKS COMMISSION OR THE ADMINISTRATOR BEFORE SUCH ACTION CAN COMMENCE.

Signed:

Patricia Southard
(Zoning Administrator)

Date:

9/17/15

Signed:

[Signature]
(HLC Secretary)

Date:

9/17/15